

The NRA School Shield Grant Program

2019 Grant Program Guidelines



OVERVIEW

School security is a complex issue with no simple, single solution – that’s why NRA School Shield is committed to addressing the many facets of school security, including best practices in security infrastructure, technology, personnel, training, and policy. Through this multidimensional effort, NRA School Shield seeks to engage communities and empower leaders to help make our schools more secure.

An integral component of NRA School Shield is the NRA School Shield Grant Program, providing funding assistance through The NRA Foundation in order to complete projects and activities focused on improving school security nationwide.

ELIGIBLE APPLICANTS

The NRA School Shield Grant Program is open only to recognized non-profit and public K-12 schools, including private and parochial schools. All requests for the NRA School Shield must be completed and submitted by an authorized officer of the school or district.

All applicants must possess a unique Federal Employer Identification Number (EIN) issued by the Internal Revenue Service.

Applicants shall not discriminate against any member, person, or other user of its facilities or equipment on the basis of age, race, color, sex, or national origin. Applicants are not required to be members of or have association with the NRA in order to receive funds under this grant program.

The following entities are NOT eligible for grants:

- Private businesses and enterprises, including LLCs
- Other organizations or groups that have not been assigned a Federal Employer Identification Number by the Internal Revenue Service
- Individuals
- Entities that do not meet IRS and NRA Foundation guidelines and requirements

If you have questions as to whether a project and/or activity qualifies for funding, please contact grants@nraschoolshield.org for assistance.

ELIGIBLE PROJECTS/ACTIVITIES

Grant requests must align with the mission of NRA School Shield: to protect our children.

Requests for support should focus on projects and/or activities that facilitate the inclusion and/or enhancement of industry best practices in school security infrastructure, technology, personnel, training, and/or policy.

Examples of past awards include funds to support the following projects and/or activities: perimeter fencing updates and repairs, secured visitor entry systems (door buzzers with security cameras and intercoms), DVR and camera systems, window safety/security film, immediate response systems/panic buttons, communications systems, training, and emergency kits. It is important to note, types of projects and/or activities funded may differ from year to year, depending on NRA School Shield program priorities for that grant cycle.

The following activities or projects are NOT eligible for funding:

- Deficit financing (payment for something already purchased or reimbursement for a project/activity that has already taken place)
- Projects for commercial ventures, i.e., private businesses
- Entities that have not submitted final reports for previously awarded grants
- Administrative fees, salaries and/or office overhead, advertising, or other similar charges
- Multi-year funding of projects. Requests must be submitted for consideration each year for that year’s costs

If funds are awarded in one year there is no guarantee of funding in subsequent years.

APPLICATION INSTRUCTIONS

All applications must be submitted using the online NRA Foundation Grant Application tool.

All requested information and documentation must be provided at the time of submission to ensure that your application moves smoothly through the consideration process. The following pieces of documentation must be submitted with the grant request:

- W-9 Form (an IRS W-9 form must be completed, signed and dated within the last two years)
- IRS Determination Letter, if not a public school
- Budget (Required Budget Worksheet Form provided in application)

Optional Supplemental Documentation:

- Needs Assessment (i.e. security/vulnerability assessment)
- Photos of items/areas related to proposal
- Letters of Support (letters of support may come from PTA members, staff, local government officials, parents of current students, etc.)

Applicants will receive an email notice confirming the successful submission of the application. The primary contact listed in your grant application should add mail@grantapplication.com and grants@nraschoolshield.com to their contact list or address book to ensure receipt of important communications - all correspondence regarding the grant application will be conducted via email.

REVIEW AND APPROVAL PROCESS

All applications successfully submitted will first be reviewed for completeness, eligibility, and compliance with IRS and Foundation Policies. Applications are then forwarded to the NRA School Shield Grant Committee for consideration based on application merit and funding availability. Applications are either approved for funding or declined by the NRA School Shield Grant Committee and applicants are notified accordingly.

FINAL REPORTING REQUIREMENTS

All grant recipients must complete the online Final Report form, detailing and accounting for how all grant funds were spent - copies of receipts and/or paid invoices for items and/or services purchased with grant funds must be included.

Grant funds may only be expended as documented in the grant application. Any unused funds must be returned to the Foundation and may not be retained for alternate use.

Final reports will be due within 30 days of the project end date as identified in the original grant application.

Failure to submit the Final Report on a timely basis or expending grant funds for purposes other than those for which they were sought will preclude the award of further grants to the grant recipient.

In addition, the Foundation reserves the right to and will demand return of grant funds not spent for the purposes for which the grant was awarded. Such demand may include the initiation of legal proceedings, where appropriate, to recover misused funds.

Unused grant funds must be returned to the Foundation so that they may be made available to other applicants in future grant cycles. Please return unused funds via check made out to "NRA Foundation, Inc." In the memo section, please note the grant reference number, and mail to:

NRA Foundation Grants
c/o NRA School Shield
11250 Waples Mill Road
Fairfax, VA 22030